Introduction

This privacy statement states how your personal data will be collected and stored. It will describe where your data is stored and for which purposes your data will be used. Also, you will encounter all your rights concerning your personal data and how to make use of these rights. This privacy statement could be updated from time to time, for example, due to changes in legislation. Because of this, it is recommended to regularly consult the privacy statement.

Iviate

This is the Privacy Statement of Iviate.

There are situations that require Iviate to collect and store your personal data. It is in your best interest to know what will be done with this data and how you can voice your personal wishes regarding your data storage. If you ever feel unsure about the storage of your data by Iviate, please contact us at info@iviate.com.

Purpose of storing your personal data

There are multiple reasons for storing your data by Iviate. Hereunder you will read all about it:

Iviate makes use of email addresses to send their newsletters. These newsletters are created with commercial interests, and also used for sharing insights. Your first name and email address will be collected via the form that is needed to put you on the mailing list on the website of Iviate. Also, Iviate could request you personally or textually to log in.

Your personal data will be stored whenever you reach out to Iviate via their website. Within the form, only the required data is requested to offer a service or proposal. You can think of data such as your name, company name, email address, telephone number and project description.

The website of Iviate will collect your personal data to improve their website. This process of improvement is supported by Google Analytics. The data that will be produced by this, is anonymous and therefore will not be connected to your personal data. An example of useful data is the duration of your visit or the number of pages you have looked at. All data will only be used with your explicit approval and only for purposes that you approved of.

Receivers

The data that Iviate collects and uses are administered by the use of:

MailChimp

Newsletters will be sent via MailChimp. During the sign up for the newsletter, your e-mail address and surname will automatically be stored in the appropriate list within MailChimp.

<u>Calendly</u>

Calendly will be used for scheduling a meeting on the website of Iviate. It will store your personal contact details.

Facebook Pixel

Facebook Pixel tracks who will visit the website based on Facebook accounts. It will store basic profile information that is uploaded to your Facebook account.

LinkedIn Insight Tag

LinkedIn Insight Tag tracks who will visit the website based on LinkedIn accounts. It will store basic profile information that is uploaded to your LinkedIn account.

Hotiar

Hotjar is a feedback tool that analyses and stores behavior of website visitors.

Storage period

To execute the aforementioned activities, some of your data will be stored for a longer period of time by Iviate. Whenever it is not urgent to store your data, your data will not be stored. An exception to this is that Iviate has to continue storing your data as a result of legislation.

Sending newsletters

Your e-mail address and surname will be stored in MailChimp. The period of storing your data has no end date. You can unsubscribe to the newsletter whenever you want via the link that can be found on the bottom of every newsletter, or via sending an email to info@iviate.com.

Contact

Whenever you contact Iviate via e-mail, all data that is being sent, such as your name, company name and email address, will be stored on the mail server. E-mails will be stored for a maximum of two years after you have sent them.

Analytics

Data on the website that is stored by Analytics, are anonymous and therefore are not connected to your name, company name or e-mail address. This data can be stored for an indefinite duration within Google Analytics.

Security

Your personal data will not be physically copied. Your data will be collected in the systems and software mentioned above. The personal data that is stored by Iviate or the third parties that are mentioned before, is only accessible via the existing software and are secured with a password that requires two-step verification. By using this two-step verification, a code will be sent from within the software to Iviate. The process of logging in requires this code. The devices that will consult your data are secured with fingerprint or a password as well. The devices on which your data will be consulted will always be limited to the necessary amount.

Besides this, your visit to the website is secured via an SSL certificate. This means that your connection with the website of Iviate is fully private. You can recognize the presence of this SSL certificate by the green lock next to the URL.

Your rights

Your right to inspect

At all times, you preserve the right to consult your personal data that is stored by Iviate. You can send an email or call Iviate to do this. You will receive an overview with your personal data.

Your right to rectification

Is your data incorrect? Or do you want to make a change? You always preserve the right to let this rectify by Iviate. Your data regarding the newsletter can be adjusted via the allocated URL that you can find on the bottom of every newsletter.

Your right to transmission

Whenever you need the data that is stored by Iviate to switch to another party, you will always preserve the right for this transmission. Iviate is obligated to send your data to the party that is indicated by you.

Your right to let your data be erased

If it is your wish that your data will not be stored by Iviate any longer, Iviate is obligated to erase all of your data.

Your right to make a complaint

You preserve the right to make a complaint at the 'Authority Personal Data', if you have second thoughts about the way Iviate handles your data.

Your right to stop usage of data (objection)

Whenever you do not want Iviate to collect and store your data, you have the right to stop this. If you want to make use of this right, you can indicate this via info@iviate.com. Please send a copy of your ID. You can blur the pass photo, numbers on the bottom of the file and the ID and BSN number. Iviate aims to give an answer to your request within one week.

Obligations

Iviate processes personal data for sake of justified interest, namely a commercial interest. You can think of offering services or products of Iviate via email. Your data will never be sold to third parties. The data that is required to hand over, is the minimal required data for offering the services or products. Your e-mail address is, for example, needed to send the newsletter. When this mandatory data will not be handed over, Iviate cannot offer the concerning service. If Iviate needs to share your personal data with the above-mentioned parties, for example, to offer (one of their) services, your approval will always be requested. Iviate preserves their right to make your personal data public when they are legally obliged, or when Iviate needs to protect their rights, property or security. Iviate will always respect your right to privacy.

Do you have a question? Please contact us at info@iviate.com.